

Parent/Guardian & Student Handbook Addendum 2021-22

Our students will be following the Four Pillars for a safe return to school outlined in the San Mateo County Office of Education Pandemic Recovery Framework, in conjunction with our district's Positive Behavioral and Interventions of Support - PBIS expectation of being respectful, safe and responsible. Our staff will remind students about following these expectations when these are not followed and put themselves and others at risk.

Item	Info
Drop off/Pick up	<p>Parent/guardian agrees to drop off the child at the designated time, no earlier or later, so as to not disrupt the carefully planned staggered drop off schedule. Parent/guardian agrees to pick up the child on time, no earlier or later. Students will remain in their designated zones on campus while waiting to be picked up by their teacher. Parent/guardian agrees to update emergency contact information with the school office if that information changes at any time.</p>
Visitors	<p>Visitors will need to check in at the office and complete the wellness survey. Once cleared, the visitor may resume business activities although visitors on campus are discouraged at this time. Parents will not enter the campus for volunteer activities but simply to drop off or pick up children.</p>
Wellness Screening	<p>Parents/guardians are required to complete a wellness screening for their child each day. Students will need to have their temperature taken at home. Parent/guardians are also expected to monitor the child for any symptoms of COVID-19. People with COVID-19 have had a wide range of symptoms reported – ranging from mild symptoms to severe illness. Symptoms may appear 2-14 days after exposure to the virus. People with these symptoms may have COVID-19:</p> <ul style="list-style-type: none"> ● Fever or chills ● Cough ● Shortness of breath or difficulty breathing ● Fatigue ● Muscle or body aches ● Headache ● New loss of taste or smell ● Sore throat ● Congestion or runny nose ● Nausea or vomiting ● Diarrhea <p>Parents/guardians are required to keep the child home and report to the school office if any of these symptoms are present.</p>
Mask Wearing	<p>All students are required to wear masks all day at all times upon return to in person learning, <i>EXCEPT when actively eating. Individuals may take off their masks outdoors; However, they need to be worn in crowded spaces.</i> If your child has a documented medical reason for not wearing a mask, please contact your site Principal. Parents/guardians agree to wash cloth masks or provide a fresh disposable mask daily. Masks will be available for students who forget a mask at home although we do require students to bring their own mask daily.</p> <p>Students will wear masks correctly (mask covering the nose and mouth) during class time and at all other times when required to wear a mask.</p> <p>The following individuals are exempt from wearing a face covering:</p> <ul style="list-style-type: none"> • Persons with a medical condition, mental health condition, or disability that

	<p>prevents wearing a face covering. This includes persons with a medical condition for whom wearing a face covering could obstruct breathing or who are unconscious, incapacitated, or otherwise unable to remove a face covering without assistance. • Persons who are hearing impaired, or communicating with a person who is hearing impaired.</p> <p>Persons exempted from wearing a mask due to a medical condition, must wear a non-restrictive alternative, such as a face shield with a drape on the bottom edge, as long as their condition permits it.</p>
Hygiene	Students will wash hands frequently throughout the day.
Sharing of Materials	Students may not share materials, equipment, food or anything else during the school day. School materials will be provided. Students must remember to bring their device to and from school daily and to make sure it is fully charged to start the day if this activity is needed.

If protocols are not being followed, Teachers/Staff will:

- 1) Teachers remind students to abide by health guidelines one time up to two times.
- 2) The next reminder will be a referral to the office where parent/guardian may be called to address the issue. Parent/guardian will be called for a meeting if students refuse to follow any of the health guidelines.

Students will be sent home if they exhibit any symptom of COVID-19 during the day. Parent/guardian must pick up students within 30 minutes of receiving a call to pick up their child.

I agree to the Student Addendum as outlined above.

Child's Name: _____




Teacher: _____

Parent's/Guardian's Name: _____

Parent/Guardian Contact information: _____

Parent/Guardian Signature: _____

Student Signature: _____

Student Expectations	<u>Health & Hygiene</u> 	<u>Face Covering</u> 	<u>Learning</u> 
Respect	Follow directions from any Staff member	Wear your mask daily when around others	Participate , listen, and follow your Teachers directions
Responsibility	Stay home if experiencing flu-like symptoms or other indicators of COVID-19 Keep track of your learning materials (pens, pencils, books) Use your own materials for learning, if you need something ask your teacher	Keep track of your mask if you take it off	Participate in all of your assignments, projects, discussions! Turn your work on time Communicate with your Teacher if you have questions Communicate with your Principal if absent
Safety	Cover your mouth when coughing, sneezing Wash your hands if you go to the bathroom, sneeze, or touch door handles	Wear your mask	Communicate with and adult if you feel unsafe Use appropriate language towards others